

# Steering Committee Call

## Minutes

### 11/11/17 11:10am Pacific

Present: Ari, Ryan, Jenn, Ealasaïd, Nancy, John, Sandra

Facilitator: Ari

Notes: Ealasaïd

1. Sandra joining the call, volunteering to be an at-large member
2. Facilitator lead everyone in taking a breath together and reciting the Holy Mother prayer
3. Approve minutes from previous meeting
  - a. Nancy moves we approve the minutes, both sets.
  - b. Jenn seconds. None opposed. Minutes approved.
4. Updates on action items from the previous meeting
  - a. Ealasaïd:
    - i. Amend previous minutes, see notes. Send out updated copy with today's minutes (Done)
    - ii. Amend application process and send around for approval. (Done)
      1. Needs to be posted, once Moodle is back online.
      2. Discussion about using a central Google account to store documents while Temple & Tech works on a long-term solution
      3. Decided to move up the T&T report so everybody knows what's going on.
  - b. Ari: T&T report:
    - i. Moodle is down. Haven't heard from Sarah, haven't been able to reach her.
    - ii. Plan made: Lyssa will text Sarah. If Sarah doesn't reply within three days, Ari will email. If/when Sarah responds, will share with Steering.
    - iii. Much discussion. Unsure whether the Moodle data is recoverable, what Ambar's relationship with Morningstar is, et al.
    - iv. Work around all this stuff is in progress but there are huge roadblocks.
    - v. Ari to Nancy: would you be willing to host discussions for the whole school using your four point method (presented on at the last retreat) to discuss communication and momentum? Two separate discussions.
    - vi. Nancy: Thank you, and yes.
    - vii. Central issues: Steering (and, really, Morningstar in general) has no direct control over Moodle or over finances, and that slows things down tremendously. These are problems that must be solved.
    - viii. Jenn: willing to work w/Robert to get an account set up for Morningstar so we have our own finances and don't have to go through Solar Cross for everything.

- c. John: Send out another call for treasurer and steering, emphasizing the need for people to step up
  - i. Currently blocked by Moodle being down.
- d. Ryan: Send MMS Application process to Pillar – not sure if he did it.
- 5. Pillar and other standing reports
  - a. Research and Alumni (Jenn)
    - i. Nothing new to report
  - b. Teaching and Curriculum (Ryan)
    - i. Had a meeting last month and published the information for applying to teach. But looks like it went out after Moodle had gone down Will have to figure things out.
    - ii. Can't really accept new students or anything until the Moodle is back.
  - c. Temple and Tech (Ari)
    - i. Presented above.
- 6. Continuing Business
  - a. Communication
    - i. We're experiencing it and have discussed it, Nancy's discussions will be about it.
    - ii. When to have those discussions is unclear while Moodle is unavailable.
    - iii. Ryan will gather information for a membership contact list – right now (without Moodle) we don't have a list of who all is in Morningstar and how to get hold of them.
    - iv. Discussion of Google account solution mentioned above.
    - v. General discussion and vote, will do it. Ryan will send login information to Steering members, Ealasaid will upload docs.
  - b. Treasurer
    - i. Jenn has volunteered, but can't do that and be on Steering. John interested in stepping down from Steering and being Treasurer.
    - ii. Discussion about having some redundancy in case of emergencies.
    - iii. Decision: we will have one Treasurer (who will do all the standard treasurer things and report to Steering quarterly) and a Co-Signer (someone who can sign checks and has access to financial info).
    - iv. John is Treasurer, Jenn is Co-Signer.
    - v. Treasurer will have 2 year term of office, Samhain to Samhain, like Steering members.
- 7. 5. Any new business
  - a. Moodle – discussed above
  - b. Discuss Steering control over membership (or lack thereof)
    - i. We have sorted out how people join the school.
    - ii. Discussion of ethics committee described in the structure documents.
    - iii. Running out of time, will discuss further next time.
  - c. Discuss shifting schedule back to 10am Pacific (still on 2<sup>nd</sup> Saturday)

- i. Nancy moves we change back to 10am Pacific. Jenn seconds. Unanimous approval.
- 8. Go over everyone's action items for next time
  - a. Jenn:
    - i. Send out old list of enrollment
    - ii. Resend R&A definitions out again.
    - iii. Send Robert's email address to John
  - b. Ealasaid:
    - i. Post application process once Moodle is back
    - ii. Dump everything into Drive for the Morningstar Google account
  - c. Ryan
    - i. Send out Morningstar Google account
    - ii. Go through email and get teaching info together.
    - iii. Gather list of names and emails.
  - d. Nancy: Will let us know if she can do a Communication discussion for December all-school chat
- 9. Facilitator leads breathing and prayer to close