

Steering Committee Call

Saturday 12/9/17 10am Pacific

Facilitator: Jenn

In Attendance: Sandra, Ealasaid, Nancy, Jenn, Ryan, Ari (that's everybody)

Notes: Ealasaid

- Facilitator lead everyone in taking a breath together and reciting the Holy mother prayer
- Approve Minutes from previous meeting
 - ◆ Nancy moves to approve
 - ◆ Sandra seconds.
- Updates on action items from previous meeting:
 - ◆ Jenn:
 - Sent out old list of enrollment
 - Resent R&A definitions out again
 - Sent Robert's email address to John
 - Did find the old roster list but it was ancient and out of date.
 - ◆ Ealasaid:
 - Did not post application process once Moodle was back. Will do so after this call
 - Dumped everything into Drive for the Morningstar Google account
 - ◆ Ryan
 - Tony has students who want to join.
 - Sent out Morningstar Google account, gave everybody access
 - Started process of gathering list of names and emails.
 - ◆ Nancy: Considered doing a Communication discussion for December all-school chat.
 - The December chat is Christmas Eve, so attendance will be low – especially with less-involved people, who are the ones we need to reach.
 - Much discussion.
 - Decided:
 - Communication discussion should be in Feb/March, we want to reach folks who aren't speaking up on the Moodle or in email.
 - Also need to have an engagement discussion – especially with new people joining.
 - Steering members commit to responding to Moodle posts at least once a week.
 - Need to clarify what discussion looks like now that we are exclusively a peer group. For example: no unsolicited advice.

→ Ealasaid has been in online communities for a long time, will draft a set of discussion guidelines and send to Steering.

- Standing Reports

- ◆ Research and Alumni – Jenn

- Nothing new to report. Does want to reiterate that right now what we need in order to move forward is control of finances and ability to see what's going on.
 - The retreat should be happening next year but can't start planning without knowing what's up financially and without being able to make payments.

- ◆ Teaching and Curriculum – Ryan

- Not much to report, waiting on teaching applications to come in, none so far.
 - Looking at what they'll need to offer inside Mstar for the newcomers
 - Also discussion about how to handle instructor feedback
 - Will boost the posting calling for teachers and add Ealasaid's Gmail address to it. (ealasaidh@gmail.com)

- ◆ Temple and Tech - Ari

- Working on scheduling another call. Hasn't passed on info about trying to find doc storage solution or the temporary Google Drive setup.
 - Also, is stepping down from Temple & Tech. The Pillar will pick a new liaison.

- Continuing business

- ◆ Steering control (or lack thereof) over membership

- This is affected by only having a single Moodle admin in the school. We need more. Not sure where Sarah is at with this.
 - We want the person who's the Temple & Tech liaison to have Moodle admin capability.
 - We need to discuss roles and responsibilities – will do that at next meeting.

- ◆ Treasurer - did John get all the info he needs to move forward?

- We want John to come report on the call next month, he can get the first 15 minutes. Someone needs to email him.
 - Jenn wants a list of roles and a calendar for next year. Will set that up on Google calendar for Mstar Google account. New moons, full moons, when to post and check in, chats, when we're thinking about having the retreat, etc.
 - Ealasaid volunteered to help.
 - Sandra will put together a spreadsheet for what classes are happening and what their timelines are.

- Tasks for next time:
 - ◆ Ealasaid
 - Write up rules/guidelines for posting, send for discussion
 - Pull up structure doc, draft role summary
 - Email John in case nobody else did
 - Post Mstar student application process to Moodle
 - ◆ Jenn
 - Master Calendar. Ealasaid available to help.
 - ◆ Sandra
 - Classes status and schedule spreadsheet
- Facilitator lead breath and prayer to close.