

Morningstar Mystery School

Board of Directors

February 2020 Meeting

Minutes

February 8, 2020

Present: Ealasaïd, Laura, Katie, Ken, Sandra

Facilitator: Sandra

Called to Order at 10:10am Pacific Time

- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer
- Three word checkin.
- Approve minutes from previous meeting
 - ◆ Nobody actually looked at them – we need to approve last time's as well, everyone please approve over email by 2/15.
- Teaching & Curriculum Pillar (Tony)
 - ◆ Two advanced modules; Katie's continuing studies, also psychic skills class.
 - ◆ Working on Elements class, have eight applicants so far.
 - ◆ Open question around costs. Current thought is to give teachers a tuition holiday during their teaching, should be more than covered by tuition.
 - ◆ General assent – didn't we approve this already? Communication breakdown maybe?
 - ◆ Sandra: Main cost for classes right now is the tuition holiday. Main thing the Board wants is a roster, how many people are taking the class?
- Pillar and other standing reports
 - ◆ Research & Alumni Pillar (Katie)
 - Hasn't met, no projects currently.
 - ◆ Temple & Tech Pillar
 - Last meeting was mostly sharing about being burned out and then a meditation on the Four Fires
 - Need someone to sign up for new moon.
 - Ken volunteered to do it.
 - ◆ Retreat Committee (Laura)
 - Next retreat is West Coast, only one person is out there. Need to check if they're good to be point of contact.
 - Just getting started with getting geared up.
 - ◆ IRS Stuff

- No updates.
- ◆ Marketing Committee (Katie)
 - Members: Katie, Laura, Tony, Jenn.
- ◆ Treasurer's Report (John)
 - Emailed the details, which are reproduced in the appendix.
 - About \$600 left over from retreat, plan is to hang onto it for the next retreat, possibly for scholarships.
 - Discussion around taxable income.
- Updates on action items from the previous meeting
 - ◆ Sandra
 - Create the template for pillar reports and send around.
Done, EVERYONE REVIEW THIS PLEASE
<https://docs.google.com/document/d/1Ba0-ZwG7Df91X0MpC9XFoMi1UaUm-XkrWoTnfn-K-4Q/edit?usp=sharing>
 - Post on forum and FB about needing volunteers for Board, Laura will pass to Lyssa for newsletter.
Done.
 - Reply to Tony's email
Done.
 - Ken: are there guidelines for tiny nonprofits like us?
 - Sandra: Probably. They currently don't care, we aren't bringing in \$50k/yr, which is the point at which they start to care.
 - ◆ Laura: Draft an ask (calling for volunteers for a scholarship subcommittee) and write up an outline for us to discuss. Annual meeting agenda.
Done.
- Board Election
 - ◆ We have enough volunteers, so directors who want to step down can do so.
 - ◆ We don't have long enough to do the election before the annual meeting. Can either postpone again, or have the election be finished after.
 - ◆ Katie: We had people showing up last time for the meeting who didn't know it was postponed, we shouldn't postpone again.
 - ◆ Laura: Agrees. Frustration can arise if we get into a pattern of postponing.
 - ◆ General assent.
 - ◆ Sandra: Katie raised question of term – was supposed to be with the fiscal year but we are way off at this point. We could just say it's from Election to Election.
 - ◆ So let's call the incoming board the 2020 board, since the election is happening in 2020. Last board Election was in 2018, so we are the 2018 board.
 - ◆ Bylaws don't state a term. So we can go with the above and change as necessary.
 - ◆ Agenda for Annual Meeting is ready, looked at as a group
 - Looks solid.
 - We need someone to put up the survey

- Our focus for the next year is: public face and reputation – Elements class, etc.
- New Business postponed to next time.
 - ◆ Reimbursement Policy
 - Proposed Policy EVERYONE REVIEW THIS PLEASE
https://docs.google.com/spreadsheets/d/1sTaBDKpgwBa4r5X89Cu-9S_3-Y55muPkgNzaaSXFIF0/edit?usp=sharing
 - Proposed Request Form EVERYONE REVIEW THIS PLEASE
<https://docs.google.com/document/d/1ro9F6a1E5k7Jh-L6AXPumsCSHkJzmwDtXDYpnV8MoDs/edit?usp=sharing>
- Action Items
 - ◆ Laura:
 - draft scholarship policy
 - email Sandra about ribbons,
 - send email for survey monkey and agenda for annual meeting (get from Sandra)
 - do forum post
 - ◆ Sandra:
 - Put survey monkey together,
 - finalize annual meeting agenda and send to Laura,
 - update minute book.
 - Continuing to work on bylaws amendments, putting accounting stuff together for the D&O Insurance, review Board onboarding material.
 - ◆ Everybody: minutes from last two months
- Laura had to go, accidentally booted everyone. We all reconvened.
- Confirm next month's call – March 14, 2020.
 - ◆ Confirmed.
 - ◆ Will be the crossover meeting, assuming election is successful! Can invite new people, say bye to folks stepping down.
- Three-word checkout.
- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer.

Adjourned at 11:44am Pacific Time

Appendix: Treasurer's Report

Treasurer's report

Income since 1/1/2020

\$450.00 Tuition (11 different people paying, one person paid 8 months - 4 months catchup + through April)

(I need to update the tuition spreadsheet to match Laura's request)

Expenses since 1/1/2020

\$ 61.60 Louise Lieb (paid) For retreat cords + postage
\$ 12.82 owed to Louise - receipts weren't clear, didn't reimburse her enough
\$ 10.00 owed to Jennifer - graphic use rights for elements class marketing
\$149.90 Zoom Communications for our Zoom room
\$ 10.67 Paypal Fees

\$245.09

Current PayPal Balance : \$ 175.32
Current Checking Balance : \$6,983.67
Pending to Checking : \$1,075.00 - Transfer from PayPal + 3 Tuition Checks
Current Savings Balance. : \$ 30.00

Total Assets : \$8,263.99

Preliminary Retreat Report Summary - I want to review again:

Expenses

Pelican Spa Deposit \$ 769.44
Pelican Spa Balance \$ 769.44
Food \$ 461.86
Cords+Postage. \$ 74.42
PayPal Fees \$. 87.95

\$2,163.11

Income

Retreat Payments. \$2,824.95

Gain from Retreat \$ 661.84

Need to nag Cedar about food receipts for our records

Upcoming Expenses

Dreamhost should auto renew at \$119.40 in May
(2 other domains in August)

