

Morningstar Mystery School Board of Directors April Meeting Minutes

April 11, 2020

Present: Katie, Laura, Louise, Sandra, Ealasaid

Facilitator: Laura

Called to Order At: 10:10 AM

- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer
- Approve minutes from previous meeting – Ealasaid didn't send them out, will do via email.
- Pillar and other standing reports
 - ◆ Teaching & Curriculum Pillar (Breven)
 - ◆ Research & Alumni Pillar (Katie)
 - Nothing to report.
 - ◆ Temple & Tech Pillar (Laura)
 - Not much to report, discussed our needs and the school's needs.
 - Laura's looking into places to donate masks.
 - ◆ Retreat Committee (Laura)
 - Haven't met and trying to plan a retreat is kind of impossible during a pandemic.
 - ◆ Treasurer (John)
 - Sandra: He's asleep after a rough night. He's on top of the tax stuff, etc.
 - General consensus: let him sleep, he can send stuff via email.
 - ◆ IRS/Biz Stuff (if any) (Sandra)
 - None.
- Updates on action items from the previous meeting
 - ◆ Laura:
 - Reach out to Louise, draft Google doc, set meeting w/Louise – re registrar info.
 - Will be setting up today or tomorrow.
 - Draft scholarship policy
 - Drafted it, emailed it around. We can discuss, or take more time to review it?
Once board okays it, will go to the school for review.
 - Laura shared her screen so we could go over it.

- Sandra: Does the Teaching Pillar want to manage the tracking of payment and scholarship agreements? Or do they want to focus on the teaching and have the registrar handle that stuff? Need to find out from Pillar. Concerned about information/knowledge getting siloed.
- Concern about Laura being the only one who knows everything.
 - ◆ Ealasaid has all the same access, passwords, etc.
- Concern about tax implications of scholarships for retreats.
- Laura will update the policy and send it around by email. We can review via email or next month.
- ◆ Sandra:
 - Update minute book
 - Continuing to work on bylaws amendments, putting accounting stuff together for – Not yet
 - The D&O Insurance
 - Review Board onboarding material
 - Update and send around Reimbursement policy
 - Email treasurer formal request to reimburse Tony – done! Check cut and mailed.
- ◆ Ealasaid:
 - Annual meeting notes and John's report and send around.
- New Business
 - ◆ Sandra: How is Elements going?
 - Laura: Really well! Described what they've been up to. Students from really varying backgrounds.
- Action Items
 - ◆ Ealasaid:
 - Send out March minutes for email approval
 - Annual meeting notes and John's report and send around.
 - ◆ Laura:
 - Registrar info set up with Louise
 - Update the scholarship policy with a preamble and send it around by email
 - ◆ Sandra:
 - Update minute book
 - Continuing to work on bylaws amendments, putting accounting stuff together for
 - The D&O Insurance
 - Review Board onboarding material
 - Update and send around Reimbursement policy and pillar report.
- Confirm next month's call – May 9, 2020 10am Pacific – Katie may miss.
- Check out
- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer.