

Morningstar Mystery School

Board of Directors

May Meeting

Minutes

5/9/2020

Present: Laura, Louise, Sandra, Ealasaid; John and Lyssa for reports only

Facilitator: Louise

Called to Order at: 10:05 am

- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer
- Approve minutes from previous meetings (March and April)
 - ◆ Katie already emailed she approves both.
 - ◆ March unanimously approved
 - ◆ April unanimously approved.
- Pillar and other standing reports
 - ◆ Teaching & Curriculum Pillar (Lyssa)
 - Classes going well (psychic skills, planes, elements)
 - Looking at the next round (self possession, prep for demon work)
 - Moved to every other meeting being over email vs. zoom since things are going well.
 - ◆ Research & Alumni Pillar (Louise)
 - Nothing to report, didn't meet last month
 - ◆ Temple & Tech Pillar (Laura)
 - Met last week.
 - Astral Temple and monthly chats going well.
 - E hosted a social hour
 - Established June newsletter schedule.
 - Want info from pillars by June 14
 - Goes out by email to everyone, good way to reach people who aren't super active online.
 - Usually a paragraph or less
 - Meetings have been pretty informal, talking about what we need, what the school needs.
 - ◆ Retreat Committee (Laura)

- Haven't met.
 - ◆ IRS Stuff (Sandra)
 - Taxes stuff John will report on. Needing a bunch of info, some of which we don't really have/want to have?
 - ◆ Treasurer (John)
 - Tax stuff, the state wants a copy of a form the IRS doesn't provide a copy of. Still working on it. In theory we all have an extension from the plague.
 - April 176 in dues, 150 in donations for the class. Other details in his treasurer report.
- Updates on action items from the previous meeting
 - ◆ Ealasaid:
 - Send out March minutes for email approval – yep, sent with April minutes preparatory to this week.
 - Annual meeting notes and John's report and send around – not yet
 - ◆ Laura:
 - Registrar info set up with Louise – in process, they'll give us a walkthrough when the spreadsheet is ready.
 - Sandra: legally, registrar needs to have all contact info for all members.
 - Update the scholarship policy with a preamble and send it around by email -
 - ◆ Sandra:
 - Update minute book
 - Continuing to work on bylaws amendments, putting accounting stuff together for
 - The D&O Insurance
 - Review Board onboarding material
 - Update and send around Reimbursement policy and pillar report.
 - Hasn't done much. Looking at the reimbursement policy and did some cleaning up of the language to simplify it.
 - Discussion – should this only be for non-budgeted items?
 - Sandra: Could give pillar discretionary funds whose expenditure doesn't require board approval.
 - Laura: that's probably overkill. We just need to pay attention for next year.
 - Discussion about tax prep for next year – let's have the treasurer get everything together in time for our February meeting
 - This year's meeting of membership, folks wanted a summary to look at, rather than to hear it.
 - Add to July meeting agenda: it's a looking back at the year meeting; let's look at the goal of having annual all-school meeting in March and the steps working backward to make that happen. Budget report, election stuff, et al.
 - Will send out edited, final-pending-approval versions tomorrow. Looking for approval by following Sunday.
- New Business - none

- Action Items
 - ◆ Ealasaid:
 - Annual meeting notes and John's report and send around – not yet
 - ◆ Laura:
 - Registrar info set up with Louise
 - Remind people to look at the scholarship policy
 - Reaching out to the retreat committee
 - ◆ Sandra:
 - Update minute book
 - Continuing to work on bylaws amendments
 - Putting accounting stuff together for The D&O Insurance
 - Review Board onboarding material
 - Update and send around Reimbursement policy and pillar report. Will send out edited, final-pending-approval versions tomorrow. Looking for approval by following Sunday.
- Confirm next month's call – June 13, 10am Pacific
- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer.

Adjourned at 11:25am Pacific