

Morningstar Mystery School Board of Directors September 2023 Meeting Minutes

9/9/23

Present: Jenn, Laura, Louise, Sandra, Ealasaid

Facilitator: Laura

Called to Order at 10:02am

- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer
- Brief checkin
- Approve minutes from previous meeting
 - Approved!
- Pillar and other standing reports
 - Teaching & Curriculum Pillar (Lyssa)
 - Eight students signed up for Elements, which starts 9/20
 - After deliberation, have decided to remove forums after 6 months
 - Will be deleting, not archiving. There's no way to archive them currently
 - Research & Alumni Pillar (Jenn)
 - Emailed with Louise, set up plan to meet to hand over registrar stuff.
 - Temple & Tech Pillar (Laura)
 - Met last week
 - Set up New Moon schedule through end of year
 - New all school chat arc is in progress
 - Talked about cross-training, there are things only Laura knows how to do – will cross-train Ealasaid, who plans to write up the info for our knowledge base
 - Helping out with Teaching for new classes
 - Retreat Committee (Laura)
 - No update.
 - Sandra: who else is on committee?
 - Cedar and Louise
 - Sandra: Should we reach out to membership to get more people on committee?
 - Laura: good idea, see where people's interest is.

- IRS/Business Stuff (Sandra)
 - Not much going on. Everything is on track and up to date.
- Registrar
 - See above
- Treasurer – via email
 - John sent reports out, any questions? No.
 - Sandra: There's a Google sheet John keeps losing track of, not sure what it is or where, can someone send a link?
 - Laura sending info, granted access to Jenn as well for registraring.
- Updates on action items from the previous meeting
 - Everybody:
 - Think about the scholarship thing and what our concerns are
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 - Look at and think about our mission statement
 - Laura meant to send it around but did not, sending right now.
 - Sandra:
 - Check with John about annual fees – Needs to re-check
 - D&O Insurance – not yet
 - Basic budget - monthly and annual surplus, etc. How much we have to work with - not yet
 - Ealasaid:
 - Connect social media accounts – not yet, needs to connect with Laura
 - Laura:
 - reach out to Doneby to circle back – not yet
 - text Sandra about cooperation with school chats - done
 - Look at org documents for budget stuff, recommended surplus etc., - not yet
 - Find google doc about mission statement work - done
 - Jenn:
 - post about Aeptha's workshop about contacts - done
 - meet with Louise re: registrar stuff – meeting set up, hasn't happened yet
 - scholarship/spending request form – started but not complete, we need to make decisions around things like the range of ask. Has to somehow benefit our mission so we need to sort that out. Will send draft around.
- New Business
 - Inactive Students
 - Laura: Karen/Saga has been removed. Low involvement from Ari and Ryan, but they showed up to last month's chat
 - Sandra: Ryan is also paying dues
 - Laura: sorting out who is and isn't paying is part of registrar work, once Louise and Jenn have completed handoff can take a look at who's not paying

- Sandra: it'd be good to set a time of year for doing this so it goes on the agenda automatically
 - Ealasaid: yup, can include in the template.
- Chats are on Thanksgiving and Christmas, T&T is doing a post about it
 - Sandra: let's try to remember to bring up at this month's chat, since not everybody sees things on the forum
 - E: also will go in the newsletter
 - Sandra: is the newsletter just active students?
 - Laura: not sure! Might need maintenance of the list to be part of the registrar duties?
- E: What's up with the election?
 - Laura: we're short a person, that's what talking w/Doneby is about. Need that squared away.
 - Sandra: we're in violation of the bylaws, we can edit them but wants to give it another month or two, see if Doneby's up for it.
- Laura: Idea, adding calling in Lux to board procedure?
 - [discussion]
 - E: let's try it and see how we like it
- Action Items
 - Everybody:
 - Think about the scholarship thing and what our concerns are
 - Look at and think about our mission statement
 - Look over Jenn's draft
 - Ealasaid
 - Put registrar check of who's inactive and reaching out onto in September onto template
 - Add inviting Lux in next month to agenda, as experiment
 - Connect social media accounts
 - Jenn
 - Send draft of scholarship/spending req around
 - Meet with Louise re: registrar stuff
 - Send draft of scholarship/spending request form around
 - Laura
 - Reach out to Doneby to circle back about joining board
 - Look at org documents for budget stuff, recommended surplus etc.
 - Sandra
 - Check with John about annual fees
 - D&O Insurance
 - Basic budget - monthly and annual surplus, etc.
- Confirm next month's call – October 14, 2023, 10am Pacific

- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer.

Adjourned at