

Morningstar Mystery School Board of Directors September 2024 Meeting Minutes

9/14/24

Present: Doneby, Jenn, Laura, Sandra, Ealasaid

Facilitator: Doneby for opening, Laura for agenda

Called to Order at: 10:05 am

- Facilitator leads everyone in taking a breath together and reciting the Holy Mother prayer, inviting Lux
- Brief checkin
- Approve minutes from previous meeting
 - Approved
- Action Items from previous meeting
 - Doneby
 - Read more in the Knowledge Base about roles and responsibilities – done
 - Mostly pretty boilerplate, can't bring up the window but there was one part that didn't totally make sense. Will check and bring it up over email or mention it next time.
 - Laura
 - Blurb for newsletter - will do today
 - Sandra
 - Follow up with John about sending bylaws in – done but needs more followup
 - All filing is complete!
 - Ping D&O insurance agent again
 - Emailed agent yesterday but may have to find a different agent if this one isn't responsive
- Pillar and other standing reports
 - Teaching & Curriculum Pillar (via email from Breven)
 - There's not a lot to report from the Teaching Pillar.
We had another discussion about money during the last check-in which indeed show a few cultural differences (which is interesting). The majority of the members of the Pillar approved of paying directly the Teachers. The french member (hi!) finds it a little weird but is not opposed.

As we agreed during the last Board meeting I attended, we'll wait until we have a budget.

Nothing more to report for now!

Things are a little busy here for me, but I'm really good and I hope to see you all soon. I can attend the October Board meeting.

- Research & Alumni Pillar (Jenn)
 - nothing to report
- Temple & Tech Pillar (Laura)
 - Not a lot going on right now
- Retreat Committee (Jenn)
 - Scheduled Zoom for attendees
 - Will send reminder about second part of payment
 - Jenn: Not a ton of direct flights but the ones that are available are pretty affordable
 - Need to figure out car rentals but it'll all come together
- IRS/Business Stuff (Sandra)
 - See above. Everything else is on rails.
 - Will go back to the budget stuff, have updates/data from John
- Registrar (Jenn)
 -
- Treasurer – via email (John)
 - Sent a bunch of info last night
 - E to check Doneby is in the Google Group
 - Sandra: Asked about when money comes in that's not clearly marked, probably money for the retreat
 - Laura: he should check who it's from and check for a line item, but he can always check with the registrar/retreat committee
- New Business
 - SEPTEMBER MEETINGS: Discuss inactive students, what do we need to do to clean up the roster?
 - Laura: first, what counts as active/inactive? Is it in the bylaws?
 - Sandra: we have one member type and don't define active/inactive, but what makes you a member is in the bylaws
 - Membership can be terminated if they fail to pay dues for 180 days
 - Sandra: The Bylaws are purposely vague, but we CAN terminate membership for nonpayment
 - Laura: So registrar will help us look at who's paid and not paid, and then we can see who has posted in the last year, signed up for temple opening, etc. Then we can have a list of who to reach out to. Remembers Sarah asked for time when we reached out but then never got back to us.

- Sandra: we've given her time, at this point can let her know we assume she's not interested and membership is ended, just let us know if you want to re-up.
- Laura: So Jenn will go through and update registrar stuff. Sandra was first to reach out to Sarah, ok with reaching out again?
- Sandra: yes.
- Laura: Is someone ok with drafting the email?
- Jenn to draft email
- Sandra: [catching Doneby up on history]
- Sandra: so we need two boilerplate emails:
 - You haven't paid and aren't active, we're going to terminate your membership unless you let us know
 - Based on not hearing from you, we are terminating your membership
- Laura: likes the idea that we include getting the data, looking at it, sending emails, etc, cleaning up the rosters before the election. If this is in the annual schedule, it'll be good. Important process.
- Action Items
 - Doneby
 - Follow up around Knowledge Base info re: roles and responsibilities
 - Ealasaid
 - Make sure Doneby is in the Google Group and part of the email addy for the board
 - Knowledge base is linking to the wrong bylaws - need to link to the Organizational Resolutions (Amended Bylaws) in Google Drive
 - Jenn
 - Meet w/John and determine who has paid/not paid due
 - Follow up with John re: unclear money in/out
 - Laura
 - Blurb for newsletter
 - Mariah is still paying for class
 - Sandra
 - D&O Agent Stuff
 - Draft budget at October meeting
- Confirm next month's call – 10/12/24 10am Pacific
 - Laura will be in Ireland!
 - It's Jenn's bday, also
 - Should we move the meeting? Sounds like yes.
 - New time: 10/19/24 10am Pacific
- Facilitator leads everyone in taking a breath together, thanking Lux, and reciting the Holy Mother prayer.

Adjourned at 10:56am Pacific